

AUG 22 2016

**REQUEST FOR AGENDA PLACEMENT FORM**

**Submission Deadline - Tuesday, 12:00 PM before Court Dates**

**SUBMITTED BY: J. R. Kirkpatrick**

**TODAY'S DATE: 08/15/16**

**DEPARTMENT:**

**X Auditor**

**SIGNATURE OF DEPARTMENT HEAD:**

**X \_\_\_\_\_**

**REQUESTED AGENDA DATE:**

**X 08/22/16**

**SPECIFIC AGENDA WORDING:**

Consideration and approval of payment to Trophy Construction Services, LLC for the amount of \$17,925.00; Childress Engineers for the amount of \$11,400.00; and GrantWorks for the amount of \$5,500.00, upon receipt of grant funds from Texas Department of Agriculture.

**PERSON(S) TO PRESENT ITEM:**

**Kirk Kirkpatrick**

**SUPPORT MATERIAL: (Must enclose supporting documentation)**

**TIME:**

**2 minutes**

**ACTION ITEM: \_\_\_\_\_**

**WORKSHOP: \_\_\_\_\_**

(Anticipated number of minutes needed to discuss item)

**CONSENT: \_\_\_\_\_**

**EXECUTIVE: \_\_\_\_\_**

**STAFF NOTICE:**

**COUNTY ATTORNEY: \_\_\_\_\_ ISS DEPARTMENT: \_\_\_\_\_**

**AUDITOR: \_\_\_\_\_ PURCHASING DEPARTMENT: \_\_\_\_\_**

**PERSONNEL: \_\_\_\_\_ PUBLIC WORKS: \_\_\_\_\_**

**BUDGET COORDINATOR: \_\_\_\_\_ OTHER: \_\_\_\_\_**

**\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\***

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_

Date \_\_\_\_\_



Katie Falgoust  
2201 Northland Drive  
Austin, Texas 78756

Community Development Manager  
(512) 420-0303 voice  
(512) 420-0302 fax

## DRAW REQUEST TRANSMITTAL COVER LETTER

August 15, 2016

Judge Roger Harmon  
Johnson County Courthouse  
2 N Main St, Room 120  
Cleburne, TX 76033

Re: Texas CDBG Contract Number 7214241  
Draw Request No. 12  
Amount of this Draw: \$29,325.00

Dear Judge Harmon:

Enclosed please find the paperwork for the referenced draw. Please have these form signed by the appropriate individuals for processing by the Texas Department of Agriculture - Office of Rural Affairs (TDA). Once signed, please retain the original draw down form and invoices for your files. Copies of the signed draw down form and invoices should then be returned to our Austin office as soon as possible via email or fax.

These funds are normally received within forty-five to sixty days following receipt of the documents by the TDA staff and should be directly deposited by the State Comptroller's office into your grant banking account.

Once the funds are received, within five (5) business days please prepare and mail payment to the following vendors in the amount indicated:

- Trophy Construction Services, LLC, Pay Estimate 6 in the amount \$17,925.00
- Childress Engineers invoices #15-367, 16-113, and #16-297 in the amount of \$11,400.00

Thank you for your help. Please do not hesitate to call me at (512) 420-0303 ext. 346 or [katief@grantworks.net](mailto:katief@grantworks.net) if you have any questions or if I may be of assistance.

Best Regards,

Katie Falgoust



# REQUEST FOR PAYMENT FORM A203

Grant Recipient: Johnson County

Contract No.: 7214241 Request No: 12 Region: NCTCOG

Note: All shaded field headers are interactive buttons that contain helpful information to complete this form.

Contract Period: From: Oct 15, 2014 To: Oct 14, 2016 Period Covered by this Report: From: Oct 6, 2015 To: Aug 15, 2016

Activity Number A	Budget B	This Request C	Total Drawn D	Balance (B-C-D)	% of Activity Budget Drawn
03J - Sewer Improvement-Construction	\$ 358,500.00	\$ 17,925.00	\$ 340,575.00	\$ 0.00	100%
03J - Sewer Improvements-Engineering	\$ 86,500.00	\$ 11,400.00	\$ 75,100.00	\$ 0.00	100%
21J - General Administration	\$ 55,000.00	\$ 0.00	\$ 49,500.00	\$ 5,500.00	90%
<b>Total Grant Funds:</b>	<b>\$ 500,000.00</b>	<b>\$ 29,325.00</b>	<b>\$ 465,175.00</b>	<b>\$ 5,500.00</b>	

<b>Matching Funds:</b>	\$ 55,000.00	\$ 35,547.80	\$ 157,350.47	\$ 0.00
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Note: Submit supporting documentation for all costs in Column C, including costs paid through matching funds.

<b>Total Grant Funds Requested To Date:</b> \$ 494,500.00	<b>Total Match Funds Expended To Date:</b> \$ 192,898.27	39.009	percent match funds to grant funds expended
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REMARKS: (if construction funds are drawn and \$0 match is reported, provide explanation)

ALL EXPENDITURES RELATED TO THIS CONTRACT MUST BE CONSISTENT WITH THE UNIFORM GRANT AND CONTRACT MANAGEMENT ACT, CHAPTER 783 OF THE TEXAS GOVERNMENT CODE AND 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, FINAL GUIDANCE.

**CERTIFICATION:** By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)."

<u>Roger Harmon</u>	Judge		8/15/16
Name of 1st Authorized Certifying Official	Title	Signature of Authorized Certifying Official	Date
<u>J.R. "Kirk" Kirkpatrick</u>	Auditor		8/15/16
Name of 2nd Authorized Certifying Official	Title	Signature of Authorized Certifying Official	Date

Form must be signed and dated by authorized signatories.

This form required as of October 15, 2015. All previous versions no longer valid.

**CE** CHILDRESS ENGINEERS  
ENGINEERS & CONSULTANTS  
TEXAS REGISTERED ENGINEERING FIRM F 702

ROBERT T. CHILDRESS, JR., P.E. • BENJAMIN S. SHANKLIN, P.E. • ROBERT T. CHILDRESS III, P.E.

Grant = \$17,925.00
Match = 34,447.80
Total = \$52,372.80

August 15, 2016

Honorable Judge Roger Harmon  
Johnson County  
2 North Main  
Cleburne, Texas 76033

Re: Contractor's Estimate No. 6 & Final  
TXCDBG Project 7214241 – City of  
Joshua Sanitary Sewer Improvement

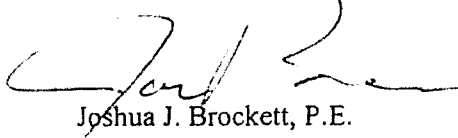
Dear Honorable Judge Harmon:

Enclosed please find three (3) copies of the above referenced document. Please execute all three (3) copies. Keep one (1) copy for your file, send one (1) to the contractor with a check in the amount of \$52,372.80 and return one (1) to us.

Thank you for your attention to this matter.

Very truly yours,

CHILDRESS ENGINEERS



Joshua J. Brockett, P.E.



JJB/cv  
Encl.  
cc: Johnson County Special Utility District  
Trophy Construction Services, LLC

1 UCSD 1512 WP14 C E&F final.docx

**PARTIAL PAYMENT ESTIMATE**

OWNER: JCSUD  
 CONTRACTOR: Trochy Construction Services, LLC  
 PROJECT: Joshua Sanitary Sewer Impr.  
 Completion Date: ORIGINAL: \$495,768.00 DATES OF ESTIMATE:  
 Original: 04/01/2016 FROM: 4/19/2016  
 Revised: 8/30/2016 REVISED: \$ 504,341 TO: 8/30/2016

	Contract Items			Pay Estimate 6		Total to Date	
	Quantity	Unit	Unit Price	Quantity	Amount	Quantity	Amount
1 Video & Photographs	1	LS	\$500.00		\$0.00	1	\$500.00
2 8" SDR26 PVC Force Main	2,224	LF	\$31.00		\$0.00	2,224	\$68,944.00
3 4" SDR26 PVC Force Main	1,481	LF	\$26.00		\$0.00	1,481	\$37,886.00
4 12" SDR35 PVC Sewer Main (0'-6' deep)	53	LF	\$65.00		\$0.00	53	\$3,445.00
5 12" SDR36 PVC Sewer Main (6'-8' deep)	67	LF	\$68.00		\$0.00	67	\$3,876.00
6 12" SDR35 PVC Sewer Main (8'-10' deep)	41	LF	\$73.00		\$0.00	41	\$2,993.00
7 12" SDR35 PVC Sewer Main (10'-12' deep)	73	LF	\$76.00		\$0.00	73	\$5,476.00
8 8" SDR35 PVC Sewer Main (0'-8' deep)	373	LF	\$48.00		\$0.00	373	\$17,904.00
9 8" SDR35 PVC Sewer Main (8'-8' deep)	561	LF	\$50.00		\$0.00	561	\$28,050.00
10 8" SDR35 PVC Sewer Main (8'-10' deep)	132	LF	\$62.00		\$0.00	132	\$8,884.00
11 8" SDR34 PVC Sewer Main (10'-12' deep)	262	LF	\$58.00		\$0.00	262	\$14,872.00
12 4' dia. Manhole (0'-6' deep)	4	EA	\$3,500.00		\$0.00	4	\$14,000.00
13 4' dia. Manhole (6'-8' deep)	3	EA	\$4,500.00		\$0.00	3	\$13,500.00
14 4' dia. Manhole (10'-12' deep)	1	EA	\$5,000.00		\$0.00	1	\$5,000.00
15 4' dia. Manhole (12'-14' deep)	1	EA	\$5,800.00		\$0.00	1	\$5,800.00
16 Connect to Existing Sewer Main	15	EA	\$1,000.00		\$0.00	15	\$15,000.00
17 Repair Existing Manhole	2	EA	\$1,500.00		\$0.00	2	\$3,000.00
18 18" Bore and Steel Encasement	138	LF	\$290.00		\$0.00	138	\$40,020.00
19 12" Bore and Steel Encasement	100	LF	\$200.00	100	\$20,000.00	100	\$20,000.00
20 12" Bore Only	149	LF	\$125.00		\$0.00	149	\$18,625.00
21 10" Bore and Steel Encasement	100	LF	\$200.00		\$0.00	0	\$0.00
22 10" Bore Only	32	LF	\$125.00		\$0.00	0	\$0.00
23 Air and Vacuum Release Valve	1	EA	\$4,500.00		\$0.00	1	\$4,500.00
24 Permanent Pavement Repair	678	SY	\$100.00	37	\$3,700.00	715	\$71,600.00
25 Gravel Drive Repair	138	LF	\$25.00		\$0.00	138	\$3,450.00
26 Trench Safety	1,552	LF	\$1.00		\$0.00	1,552	\$1,552.00
27 Connect to Existing Force Main	2	EA	\$750.00		\$0.00	2	\$1,500.00
28 Connect to Existing Sanitary Sewer	9	EA	\$1,000.00		\$0.00	9	\$9,000.00
29 Remove, Discard & Abandon Existing Manholes	4	EA	\$1,500.00		\$0.00	4	\$6,000.00
30 Cut, Plug & Abandon Existing Sewer	6	EA	\$750.00		\$0.00	6	\$4,500.00
31 Remove and Replace Ranchees LS Pumps	1	LS	\$38,000.00		\$0.00	1	\$38,000.00
32 Bypass Pumping	1	LS	\$5,000.00		\$0.00	1	\$5,000.00
33 Protect Sign	1	LS	\$500.00		\$0.00	1	\$500.00
34 Erosion Control & Revegetation	1	LS	\$4,500.00		\$0.00	1	\$4,500.00
Change Order 1 adds					\$0.00	0	\$0.00
35 6" Bore and Steel Encasement	100	LF	\$200.00		\$0.00	100	\$20,000.00
36 8" Bore Only	64	LF	\$125.00	32	\$4,000.00	64	\$8,000.00
37 8" PVC Encasement	39	LF	\$15.00	39	\$585.00	39	\$585.00
38 Tracer Wire	1	LS	\$300.00	1	\$300.00	1	\$300.00
Subtotal					\$28,585.00		
						<b>TOTAL TO DATE</b>	
Amount Earned:				\$28,585.00	Amount Earned:		\$04,341.00
Material on Hand					Material on Hand		0.00
Am't Ret. (5%)				\$1,429.25	Am't Ret. (5%)		0.00
Less Prev Pmts:					Less Prev Pmts:		451,989.20
Amount Due:					Amount Due:		52,372.80

Approved By:  (Contractor)  
 Approved By:  Childress Eng. 8/12/16 (Engineer)  
 Approved By: \_\_\_\_\_ (Owner)

Grant = \$5,500  
 Match = \$1,100.00  
 Total = \$6,600.00

**CE CHILDRESS ENGINEERS**  
**ENGINEERS & CONSULTANTS**  
 TX Registered Eng. Firm F-702  
 211 N. Ridgeway Drive  
 Cleburne, TX 76033  
 817-645-1118 Fax # 817-645-7235

**Invoice**

Date	Invoice #
10/6/2015	15-367

Bill To
Johnson County SUD P.O. Box 509 Cleburne, TX 76033

Description		Project #	Amount
Engineer Services for the TXCDBG #7214241, City of Joshua Sanitary Sewer Improvements:		15027	
Design, Plans and Specifications (\$59,000 x 50%)			29,500.00
Railroad and Highway Bore Permits (\$7,000 x 100%)			7,000.00
Topographic Surveying			12,000.00
Easements			9,600.00
Total Billed to Date	\$58,100.00		
Less Previously Paid:			-51,500.00
		<b>Total</b>	<b>\$6,600.00</b>
		<b>Credits</b>	<b>\$0.00</b>
Thank you for your business		<b>Due This Invoice</b>	<b>\$6,600.00</b>

Grant = \$2,950.00

**CE** CHILDRESS ENGINEERS  
ENGINEERS & CONSULTANTS  
TX Registered Eng. Firm F-702  
211 N. Ridgeway Drive  
Cleburne, TX 76033  
817-645-1118 Fax # 817-645-7235

## Invoice

Date	Invoice #
4/5/2016	16-113

Bill To
Johnson County SUD P.O. Box 509 Cleburne, TX 76033

Description	Project #	15027
	Amount	
Engineer Services for the TXCDBG #7214241, City of Joshua Sanitary Sewer Improvements:		
Design, Plans and Specifications (\$59,000 x 95%)		56,050.00
Railroad and Highway Bore Permits (\$7,000 x 100%)		7,000.00
Topographic Surveying		12,000.00
Easements		9,600.00
Total Billed to Date:	\$84,650.00	
Less Previously Paid:		-75,100.00
Less Previously Unpaid INV#15-367 Dated 10/6/2015:		-6,600.00
	<b>Total</b>	\$2,950.00
	<b>Credits</b>	\$0.00
Thank you for your business	<b>Due This Invoice</b>	\$2,950.00

**CE CHILDRESS ENGINEERS**  
**ENGINEERS & CONSULTANTS**

TX Registered Eng. Firm F-702  
 211 N. Ridgeway Drive  
 Cleburne, TX 76033

817-645-1118 Fax # 817-645-7235

Grant = \$2,950.00

**Invoice**

Date	Invoice #
8/15/2016	16-297

Bill To
Johnson County SUD P.O. Box 509 Cleburne, TX 76033

FILE COPY

Project #	15027
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Description	Amount
Engineer Services for the TXCDBG #7214241, City of Joshua Sanitary Sewer Improvements:	
Design, Plans and Specifications (\$59,000 x 100%)	59,000.00
Railroad and Highway Bore Permits (\$7,000 x 100%)	7,000.00
Topographic Surveying	12,000.00
Easements	9,600.00
Total Billed to Date: \$87,600.00	
Less Previously Paid:	-75,100.00
Less Previously Unpaid INV#15-367 Dated 10/6/2015:	-6,600.00
Less Previously Unpaid INV# 16-113 Dated 4/5/2016:	-2,950.00
<b>Total</b>	<b>\$2,950.00</b>
<b>Credits</b>	<b>\$0.00</b>
Thank you for your business	<b>Due This Invoice \$2,950.00</b>



**A709**

**Certificate of Construction Completion (COCC)**

(Submit one for each Prime Construction Contract)

Grant Recipient: Johnson County TxCDBG Contract No: 7214241

This is to certify that a final inspection of the project described below was conducted on the 18th day of June, 2016. Contract was entered into on the 23rd day of November, 2016 between the county of Johnson and Trophy Construction Services, LLC for the construction of TxCDBG Project 7214241 City of Joshua Sanitary Sewer Improvements.

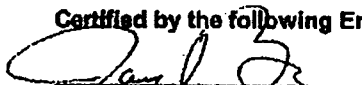
This is to further certify that:


1. The work has been completed in accordance with the plans and specifications and all amendments, change orders and supplemental agreements thereto.
2. The sum of \$ 0.00, has been deducted from the final payment to the Contractor in accordance with any contract liquidated damages requirements, separate from any liquidated damages resulting from Davis-Bacon compliance.
3. All programmatic requirements have been met, all claims and disputes have been settled, all warranties have been received, and all liens have been released.
4. The Contractor has presented on behalf of itself and its sureties, satisfactory evidence that he or she will repair, replace and rectify any faulty workmanship and/or materials discovered in the work within a period of 12 months from this date, as provided in the Contract.
5. All bills for materials, apparatus, fixtures, machinery, labor, and equipment used in connection with the construction of this project have been fully paid.


6.	Amount of Original Contract	\$	<u>495,758.00</u>
	Cumulative Change Orders	\$	<u>8,585.00</u>
	Final Amount of Contract	\$	<u>504,343.00</u>
	Less Previous Payments	\$	<u>451,968.20</u>
	Less Deductions (from #2 above)	\$	<u>0.00</u>
	FINAL PAYMENT (Balance)	\$	<u>52,374.80</u>

7. The Final Payment above is now due and payable.

Certified by the following Engineer, Contractor, and Chief Elected Official/Designee:

  
Engineer  
Project Engineer  
Title  
Childress Engineers  
Firm

  
Chief Elected Official/Designee  
County Judge  
Title  
Johnson  
City / County

  
Contractor  
Vice President  
Title  
Trophy Construction Services, LLC  
Firm

10/01/2015

**A709**

**Certificate of Construction Completion (COCC)**  
(Submit one for each Prime Construction Contract)

Grant Recipient: Johnson County

TxCDBG Contract No: 7214241

**This is to certify** that a final inspection of the project described below was conducted on the 19th day of February, 2016. Contract was entered into on the 14th day of December, 2015 between the Johnson County Special Utility District and Oncor Electric Delivery LLC for the installation of facilities to provide 3 phase electric service at a lift station located at 228 SW 25<sup>th</sup> Street in Joshua, Texas.

**This is to further certify that:**

1. The work has been completed in accordance with the plans and specifications and all amendments, change orders and supplemental agreements thereto.
2. The sum of \$ 0, has been deducted from the final payment to the Contractor in accordance with any contract liquidated damages requirements, separate from any liquidated damages resulting from Davis-Bacon compliance.
3. All programmatic requirements have been met, all claims and disputes have been settled, all warranties have been received, and all liens have been released.
4. The Contractor has presented on behalf of itself and its sureties, satisfactory evidence that he or she will repair, replace and rectify any faulty workmanship and/or materials discovered in the work within a period of 12 months from this date, as provided in the Contract.
5. All bills for materials, apparatus, fixtures, machinery, labor, and equipment used in connection with the construction of this project have been fully paid.

6.	Amount of Original Contract	<u>\$29,564.02</u>
	Cumulative Change Orders	<u>\$ 0</u>
	Final Amount of Contract	<u>\$29,564.02</u>
	Less Previous Payments	<u>\$29,564.02</u>
	Less Deductions (from #2 above)	<u>\$ 0</u>
	FINAL PAYMENT (Balance)	<u>\$ 0</u>


7. The Final Payment above is now due and payable.

**Certified by the following Engineer, Contractor, and Chief Elected Official/Designee:**

\_\_\_\_\_  
Engineer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Firm

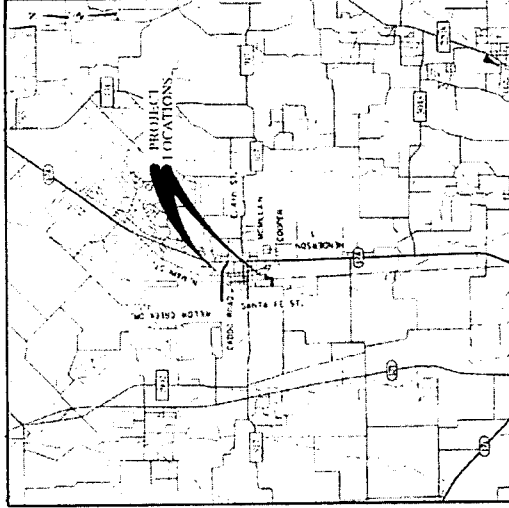
  
 Chief Elected Official/Designee  
County Judge  
 Title  
Johnson  
 City / County

**Oncor Electric Delivery**

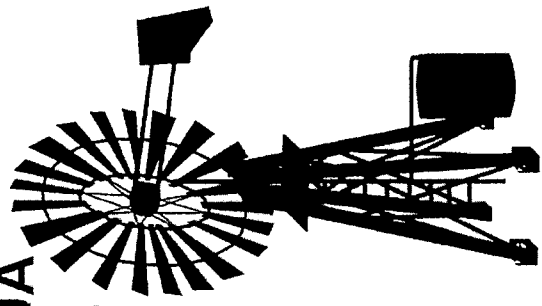
  
 Tim Lowe  
 Sr. Utility Designer

# JOHNSON COUNTY SPECIAL UTILITY DISTRICT TXCDBG #7214241 - CITY OF JOSHUA SANITARY SEWER IMPROVEMENTS

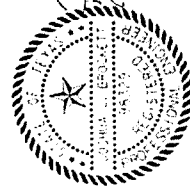
JOHNSON COUNTY, TEXAS



- BOARD OF DIRECTORS**  
 TOMMY WEBB - PRESIDENT  
 DICK DICKENS - VICE PRESIDENT  
 MICHAEL BOWLES - SECRETARY / TREASURER  
 HARRY SHAFFER - ASST. SEC. / TREASURER  
 GENE PETROSS - MEMBER  
 SHARON WILLIAMS - MEMBER  
 KENNETH BRANSON - MEMBER  
 KEN KEPPLER - MEMBER  
 CATHY BROWN - MEMBER
- SYSTEM MANAGEMENT**  
 TERRY KELLEY - GENERAL MANAGER  
 RONNIE NICHOLS - OPERATIONS MANAGER



**CHILDRESS ENGINEERS**  
 ENGINEERS & CONSULTANTS  
 211 N. HIGHWAY DRIVE  
 CHILDRESS, TEXAS 79501  
 U.S. REG. NO. 1792



*Robert J. Brackette*  
 ROBERT J. BRACKETT, P.E.  
 DATE: 8/13/2016

2016

REVISED TO CONFORM TO CONSTRUCTION RECORDS

CHILDRESS ENGINEERS PROJECT NO. 19027 JOHNSON COUNTY SPECIAL UTILITY DISTRICT ENGINEERING • 211 NORTH HIGHWAY DRIVE, CHILDRESS, TEXAS 79501



Katie Falgoust  
2201 Northland Drive  
Austin, Texas 78756

Community Development Manager  
(512) 420-0303 voice  
(512) 420-0302 fax

## DRAW REQUEST TRANSMITTAL COVER LETTER

August 15, 2016

Judge Roger Harmon  
Johnson County Courthouse  
2 N Main St, Room 120  
Cleburne, TX 76033

Re: Texas CDBG Contract Number 7214241  
Draw Request No. 13  
Amount of this Draw: \$5,500.00

Dear Judge Harmon:

Enclosed please find the paperwork for the referenced draw. Please have these form signed by the appropriate individuals for processing by the Texas Department of Agriculture - Office of Rural Affairs (TDA). Once signed, please retain the original draw down form and invoices for your files. Copies of the signed draw down form and invoices should then be returned to our Austin office as soon as possible via email or fax.

These funds are normally received within forty-five to sixty days following receipt of the documents by the TDA staff and should be directly deposited by the State Comptroller's office into your grant banking account.

Once the funds are received, within five (5) business days please prepare and mail payment to the following vendor in the amount indicated:

- **GrantWorks invoice #6 in the amount of \$5,500.00**

*Milestone 6: Submit Project Completion Report and Administrative Closure*

Thank you for your help. Please do not hesitate to call me at (512) 420-0303 ext. 346 or [katief@grantworks.net](mailto:katief@grantworks.net) if you have any questions or if I may be of assistance.

Best Regards,

Katie Falgoust



# REQUEST FOR PAYMENT FORM A203

Grant Recipient: Johnson County

Contract No.: 7214241 Request No: 13 Region: NCTCOG

**Note: All shaded field headers are interactive buttons that contain helpful information to complete this form.**

Contract Period: From: Oct 15, 2014 To: Oct 14, 2016 Period Covered by this Report: From: Apr 15, 2016 To: Aug 19, 2016

Activity Number A	Budget B	This Request C	Total Drawn D	Balance (B-C-D)	% of Activity Budget Drawn
03J - Sewer Improvement-Construction	\$ 358,500.00	\$ 0.00	\$ 358,500.00	\$ 0.00	100%
03J - Sewer Improvements-Engineering	\$ 86,500.00	\$ 0.00	\$ 86,500.00	\$ 0.00	100%
21J - General Administration	\$ 55,000.00	\$ 5,500.00	\$ 49,500.00	\$ 0.00	100%
<b>Total Grant Funds:</b>	<b>\$ 500,000.00</b>	<b>\$ 5,500.00</b>	<b>\$ 494,500.00</b>	<b>\$ 0.00</b>	

<b>Matching Funds:</b>	\$ 55,000.00	\$ 0.00	\$ 192,898.27	\$ 0.00
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**Note: Submit supporting documentation for all costs in Column C, including costs paid through matching funds.**

<b>Total Grant Funds Requested To Date:</b> \$ 500,000.00	<b>Total Match Funds Expended To Date:</b> \$ 192,898.27	percent match funds to grant funds expended 38.58
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**REMARKS:** (if construction funds are drawn and \$0 match is reported, provide explanation)

**ALL EXPENDITURES RELATED TO THIS CONTRACT MUST BE CONSISTENT WITH THE UNIFORM GRANT AND CONTRACT MANAGEMENT ACT, CHAPTER 783 OF THE TEXAS GOVERNMENT CODE AND 2 CFR PART 200, UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS, FINAL GUIDANCE.**

**CERTIFICATION:** By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)."

Roger Harmon	Judge		8/15/16
<i>Name of 1st Authorized Certifying Official</i>	<i>Title</i>	<i>Signature of Authorized Certifying Official</i>	<i>Date</i>
J.R. "Kirk" Kirkpatrick	Auditor		8/15/16
<i>Name of 2nd Authorized Certifying Official</i>	<i>Title</i>	<i>Signature of Authorized Certifying Official</i>	<i>Date</i>

**Form must be signed and dated by authorized signatories.**

This form required as of October 15, 2015.  
All previous versions no longer valid.



2201 Northland Drive  
 Austin, Texas 78756  
 Office: (512) 420-0303  
 Fax: (512) 420-0302

**INVOICE**

**Client**

Johnson County  
 Judge Roger Harmon  
 Johnson County Courthouse  
 2 N Main St, Room 120  
 Cleburne, TX 76033

**Invoice Date**

8/15/2016

**Contract No.**

7214241

**Invoice No.**

6

Description	Amount
Milestone No. 6 Submit Project Completion Report and Administrative Closure	\$5,500.00
<b>Total Invoice:</b>	<b>\$5,500.00</b>
<b>Invoice Summary:</b>	
Total Contract Amount	\$55,000.00
Amount Previously Invoiced	\$49,500.00
<b>Amount Due this Invoice</b>	<b>\$5,500.00</b>
Remaining Balance	\$0.00

Thank you for your business.  
 Katie Falgoust

# GRANT ADMINISTRATION SERVICES

THIS AGREEMENT, MADE THIS 8TH DAY OF DECEMBER 2014 BY AND BETWEEN JOHNSON COUNTY, hereinafter referred to as the Client, and GRANTWORKS, INC., Austin, Texas, hereinafter referred to as the Consultant, procured in conformance with Texas Government Code Chapter 2254, Subchapter A, "Professional Services"

## I. SCOPE OF BASIC SERVICES

Consultant agrees to render Client grant administration services for Client's 2014 Program Year Texas Community Development Block Grant Program Contract Number 7214241 - Community Development Fund (the "Contract"), as administered by the Texas Department of Agriculture - Office of Rural Affairs (the "Department"), as provided in the provisions titled, "Part III, Scope of Basic Services" and attached hereto and incorporated by reference herein (the "Services").

## II. TIME OF PERFORMANCE

The time of services of Consultant shall commence no earlier than upon receipt by the Client of an executed Contract between the Client and the Department. In any event, Consultant shall use commercially reasonable efforts to perform all services required and performed hereunder within either 730 calendar days or the project is administratively closed, as defined by Department, whichever is later.

## III. COMPENSATION AND METHOD OF PAYMENT

For and in consideration of the foregoing, Client agrees to pay Consultant a base fee of Fifty-Five Thousand and no/100 Dollars, (\$55,000.00) in accordance with the following schedule. All payments are conditioned upon submission by Consultant of Invoices and receipt of grant funds by Client. Listing of specific milestones shall not be construed as a representation or warranty, and Consultant makes no representations or warranties, that these milestones measure overall contract progress facilitated by the Consultant's performance of the services, and any particular milestone will be achieved or that any specific Department or other requirements ultimately will be met. The fee schedule shall be based upon identified contract milestones, as follows:

1	Establish files, record keeping system, and accounting system, complete Fair Housing/EEO/Section 504 activities and LSO appointment	\$11,000.00
2	Prepare Environmental Review Record, Coordinate Environmental Notices	\$8,250.00
3	Complete Start of Construction Documents	\$19,250.00
4	25% of Grant funds Requested and Admin. Activities* To Date	\$5,500.00
5	75% of Grant funds Requested and Admin. Activities* To Date	\$5,500.00
6	Submit Project Completion Report and Administrative Closure	\$5,500.00
<b>Contract Amount</b>		<b>\$55,000.00</b>

\*Administrative Activities include General Administration, Financial Management, Basic Acquisition, and Construction Phase Management services as referenced in the attached Part III—Scope of Grant Administration Services.

## IV. ADDITIONAL SERVICES

- A. If authorized by Client, the Consultant shall furnish Additional Services of the following types which are not considered normal or customary Basic Services; these will be paid for by the Client at an hourly rate of Seventy-five and no/100 Dollars (\$75.00).
1. Services resulting from significant changes in general scope of project necessitating the revision of previously accepted reports, documents, and studies or requiring programmatic amendments to Client's Contract with the Department.
  2. Reassessment of the environmental assessment procedures, republication of environmental notices, and other actions necessary to re-secure clearance from the Department required by an amendment, other Contract modification, or a change in Department policy or practice.